

1 NAME

The name of the group shall be Berkshire & South Buckinghamshire Bat Group.

2 THE PURPOSES OF THE GROUP ARE:-

- a) The conservation of bats
- b) Education and raising awareness of bats
- c) Recording of bats and their roosts

3 TRUSTEES

The group shall be managed by a committee of trustees. These shall consist of the following group officers: Chairman, Secretary, Treasurer. The officers shall be appointed at the Annual General Meeting (AGM) of the group.

4 CARRYING OUT THE PURPOSES

In order to carry out the charitable purposes, the trustees have the power to:

- (1) raise funds, receive grants and donations
- (2) apply funds to carry out the work of the group
- (3) co-operate with and support other charities with similar purposes
- (4) do anything which is lawful and necessary to achieve the purposes

5 MEMBERSHIP

The group shall have a membership. People who support the work of the group and are aged 18 or over, can apply to the trustees to become a member.

Once accepted by the trustees, membership lasts for 1 year and may be renewed. The trustees will keep an up-to-date membership list. A membership fee, the amount to be decided by the trustees at the AGM, shall be payable

The trustees may remove a person's membership if they believe it is in the best interests of the group. The member has the right to be heard by the trustees before the decision is made and can be accompanied by a friend.

6 ANNUAL GENERAL MEETING - AGM

(1) The AGM must be held every year, with 14 days notice given to all members telling them what is on the agenda. Minutes must be kept of the AGM. The Annual General meeting will be held during the Winter Season ideally around January, or as soon as practicable thereafter.

(2) There must be at least 5 members present at the AGM.

(3) Every member has one vote.

(4) The treasurer shall present the annual report and accounts.

(5) Any member may stand for election as a trustee.

(6) Members shall elect between 3 and 10 trustees to serve for the next year. They will retire at the next AGM but may stand for re-election.

7 TRUSTEE MEETINGS

(1) Trustees must hold at least 3 meetings each year. A chair, treasurer and secretary will be elected at the AGM. Trustees may act by majority decision.

(2) At least 3 trustees must be present at the meeting to be able to take decisions. Minutes shall be kept for every meeting.

(3) If trustees have a conflict of interest they must declare it and leave the meeting while this matter is being discussed or decided.

(4) If any of the trustees are unable to continue in their role due to death, illness, or change of personal circumstance, then the remaining trustees may appoint replacements. The replacements will stand down at the next AGM.

(5) The trustees may make reasonable additional rules to help run the group. These rules must not conflict with this constitution or the law.

8 MONEY AND PROPERTY

(1) Money and property must only be used for the group's purposes.

(2) Trustees must keep accounts. The most recent annual accounts can be seen by anybody on request. A treasurer's report shall be provided at the AGM.

(3) Trustees cannot receive any money or property from the group, except:

a. to refund reasonable out of pocket expenses or to repay them for monies expended on the group's behalf, provided that the expenditure has been authorised by the chairman or secretary.

b. Reasonable out of pocket expenses shall include mileage at the rate agreed by the group at the AGM, provided that the mileage shall have been incurred in carrying out the group's purposes.

(4) Money must be held in the group's bank account. All cheques must be signed by 2 account signatories.

(5) The group shall not incur any commitment exceeding its financial resources.

9 GENERAL MEETINGS

If the Trustees consider it is necessary to change the constitution, or wind up the group, they must call a General Meeting so that the membership can make the decision. Trustees must also call a General Meeting if they receive a written request from the majority of members. All members must be given 21 days notice and told the reason for the meeting. All decisions require a two thirds majority. Minutes must be kept.

(1) **Winding up** - any money or property remaining after payment of debts must be given to a group with similar purposes to this one, or the Bat Conservation Trust.

(2) **Changes to the Constitution** - can be made at AGMs or General Meetings. No change can be made that would make the organisation no longer a group.


(3) **General Meeting** - called on written request from a majority of members.

(4) Trustees may also call a General Meeting to consult the membership

10 SETTING UP THE GROUP

This constitution was adopted on 28/3/2017 by the people whose signatures appear below.


Signed Print name and address

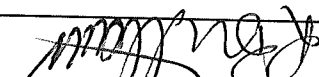

S. SHIKMAN


3 BLAKENEY FIELDS, RG17 7BX

RA MORSE - RA MOYSEVIC 50 REEDS AVE, READING RG6 5SR

Idun Newson
100 NEW WORKINGHAM RD, CROWTHORPE RG45 6DP


B BRISLOW 5 BRUNSWICK ST, READING RG1 6NY


R. BRITAIN 50 REEDS AVENUE, READING RG6 5SR


K. DELANEY 82 GRANGE AVE, READING RG6 1DC